**March 16, 2020 Board Meeting**

Location: Virtual Meeting

Time: 5:00pm

Board in Attendance Non Board Members Attending

Sajan George - Board Chair – Call In

Russell Menyhart- Call In

Douglas Hairston – Call In

Ali King – Call In

Maureen Donohue Krauss – Call In

Mike Cosack – Call In

Jenny Davis Poon -.Call In

Starla Hart – Call In

Bill Taft – Call In

Dr. Kurt Nelson – Call In

Dr. Amy Swann, Matchbook Learning CEO & Head of School – Call In

Don Stewart, Matchbook Learning Director of Operations – Call In

Karen Wright, Matchbook Learning 3-5 Principal – Call In

Eric McGuire, Matchbook Learning 6-8 Principal – Call In

Shiela Corbin, Matchbbo Learning k-2 Principal

5:00 pm: Welcome.

Vote to Approve linked January 2020 Board Meeting Minutes.

 **Motion to approve January board minutes by Sajan George seconded by Jenny Davis Poon all approved.**

5:05 pm FINANCE COMMITTEE REPORT.

Vote to Approve linked February 2020 Financial Package.

**Motion to approve finacial package by Sajan George seconded by Maureen Donohue Krauss all approvd.**

Our current cash position is $1,279,752 with $779,752 as cash on hand and $500,000 in our future needs fund. Based on our finance committee goals, we are in a strong position. For the month of January wewere approximately $34K under budget. Payroll (salary + benefits + employer taxes) for the period ending 2.29.19 was $193K.

Additionally, we received $50k for the Digital Learning Community Grant. This is for attending technology conferences, professional development, and paying teachers to be technology leads for their grade bandsnduring the upcoming school year.

**Eric discussed Assest Panda and the importance of tracking our tech equipment.**

Our current enrollment is 623. The second count day for the state was February 3 and we were at 612. This was 3 students more than our fall count.

OEI has now reviewed our finances as well as our annual audit and we have met their standards as can be seen in their linked Core Question 2 Report. Don Stewart can speak more to this.

Finance committee reviewed the linked proposed budget and salaries for the 2020-21 school year. The budget is tab 1 and the proposed salary increases are on tab 2. The salary increases and projections through 2030 take retention, retirement, attrition, and projected increases into account. Vote to approve the 2020-21 proposed budget and salaries.

**Dr. Swann discussed the importance of suring up salaries and being fiscaly responsible. Mike discussed the calls that we had with the finance committee and the importance of retaining good teachers**. **Discussed the intent to return form. Mr. George asked if we should as leadership discuss our philosophy on compensation with staff.**

**Eric shared data on open positions for next year. Eric shared we would be looking for 8 positions to start next year.**

**Mike Kosack made a motion to approve salary schedule seconded by Alli King all approved.**

**Mike Koscack made a motion to approve budget for next year seconded by Sajan George all approved.**

Sajan George and the Budget Committee also discussed the possibility of starting a high school in the future.

**Dr. Swann discussed the importance of a committee being put together to discuss future goals for Matchbook Learning.**

5:20pm ACADEMIC UPDATE

We have linked our mid-year data review which shows that we have made a great deal of academic progress and growth this year. We still have a long way to go for proficiency but we are definitely moving in the right direction. Karen Wright will further explain and walk you through our data.

**Karen Wright completed a briefing academic progress and growth for the year. Karen discussed S.I.T., IREAD3 Bootcammp, Lesson Planning Clinics w/ Reading Specialist and Friday Supports. Mr. George discussed the importance to be able to discuss and articulate the growth and proficiency of our students.**

6:10pm COMMUNITY COMMITTEE UPDATE

Ali King will discuss our linked Community Committee update and our direction forward to enlist focused support to ensure that our needs are getting met and that our community is thriving.

**Ali gave a briefing on how the community can assist the school in growth and proficiency.**

6:20pm OPERATIONS UPDATE

The linked Board 2019-20 Dashboard Goals have been updated for review. We are on track for the majority of our goals. Our attendance is under our goal partially due to the fear of the COVID19 virus, the regular flu going around and other illnesses. Buses have also made reaching our attendance goals difficult.

**Dr. Swann explained the day that the busses didn’t run we as a school had 60% attendance. Described that our teachers sent work packets home with students on Thursday of last week that will allow students work through this week. The school identified 165 students that needed food when school shutdown and described how the school accomplised getting food to those kids.**

**Discussed how the school could supply food and teacher contact with no more than 50 people gathering in one area. Dr. Swann discussed how we could do grab and go food service.**

**Dr. Swann discussed that we will need the board approval for contracting a food service if need be. Discussed the importance of the ability to change the school calander on the fly. School Leadership needs the autonomy to purchase items for cleaning and sterilization from the Corona Virus for students.**

**Motion to approve the purchasing of Corona Virus disenfecting items for the school up to 10K by Maureen Krauss seconded by Alli King all approved.**

Our custodial costs in February were up because we had to increase supplies as well as fix equipment. These costs will likely be up again in March/April as we do extra cleaning in order to try and keep staff

and students health.

7:05 pm PUBLIC COMMENTS.

7:10 pm Adjourn.