



Matchbook Learning July 15, 2024 Board Meeting

Location: 16 Tech - 1220 Waterway Blvd, Indianapolis, IN 46202

Or Zoom: <https://matchbooklearning.zoom.us/j/82384274755>

Time: 5:00 - 7:00 PM

Board in Attendance

Sajan George
John Polk
Ali King
Jenny Davis Poon
Bill Taft
Dr. Kurt Nelson
Kayla Moody-Grant

Non Board Members Attending

James Hill, The Match Principal
Nathan Tuttle, Matchbook Learning Principal
Don Stewart, Matchbook Learning Chief Operating Officer
Dr. Amy Swann, Matchbook Learning Chief Strategic Partnerships and Compliance Officer
Clyde Bodkin, Matchbook Learning Director of Engagement
Julie Wall, Matchbook Learning Executive Administrative Assistant
Caitlin Hicks, Education One Director of Compliance
Emma Kersey, Office of Education Innovation Team

I. 5:00 PM: Welcome

A. Roll Call

Roll call for attendance must be done with recorded verbal responses noted in the minutes. Additionally, any Board votes must also be done via roll call and recorded.

Attendance Roll Call	
Sajan George	Present
John Polk	Present
Ali King	Present
Mike Cosack	Absent
Jenny Davis Poon	Present
Bill Taft	Present
Dr. Kurt Nelson	Present
Kayla Moody-Grant	Present

B. Vote to Approve linked [June 24, 2024 Board Meeting Minutes](#), with a revision stating that we approved Donavan to be our auditors for the 2023-2024 fiscal year instead of the 2024-2025 fiscal year.

Vote to Approve June 24, 2024 Board Meeting Minutes	
Sajan George	Approve
John Polk	Approve
Ali King	Second
Mike Cosack	Absent
Jenny Davis Poon	Approve
Bill Taft	Approve
Dr. Kurt Nelson	Approve
Kayla Moody-Grant	Motion

The motion to approve the June 24, 2024 board meeting minutes, with a revision stating that we approved Donavan to be our auditors for the 2023-2024 fiscal year instead of the 2024-2025 fiscal year, carries.

II. 5:10 PM: Finance Committee Update
A. Approval of Current Financial Position

Attached is the current financial position at the end of fiscal year 2024. This shows that we spent more due to the high school's construction, but we also brought in a net profit of over \$2 million more than projected. The finance committee recommends that the Capital Improvement Project- Funds of \$412K be made available by the Board for construction contingency needs that arise as we finish the build-out (i.e., paving the alley). This is why the money was set aside in the fund but the Board needs to vote to approve spending it when Bill, Don, and Amy agree on the need in consultation with the Finance Committee.

Also, Mike has requested that the Board discuss specific dates and times when the Board members who live out of state should come to town.

[MBLI. 06.30.24. Financial Statements-2.xlsx](#)

Vote to Set aside a construction contingency fund of up to \$412,000 for use in the High School construction project	
Sajan George	Second
John Polk	Approve
Ali King	Approve
Mike Cosack	Absent
Jenny Davis Poon	Approve
Bill Taft	Motion
Dr. Kurt Nelson	Approve
Kayla Moody-Grant	Approve

The motion to set aside a construction contingency fund of up to \$412,000 for use in the High School construction project carries.

Vote to Approve the Financial Report	
Sajan George	Second
John Polk	Motion
Ali King	Approve
Mike Cosack	Absent
Jenny Davis Poon	Approve
Bill Taft	Approve
Dr. Kurt Nelson	Approve
Kayla Moody-Grant	Approve

The motion to approve the financial report carries.

III. 5:20 PM: Charter Update

A. Trine University Education One

[Match 2024 July Board Presentation.pptx](#)

B. OEI Renewal

For OEI, all members of the Board need to read the attached Accountability Report and Renewal Report and sign off on the assurances page that you received it.

The OEI Renewal report draft will be ready for Nathan and the Academic Committee to review by the last week of July. The entire board will receive it by the August board meeting, and it will be submitted to OEI on August 30th.

After that submission, the final 2 steps in the renewal process include:

- Interview with OEI internal team at the City County Building, **2:30-4:30 p.m., on Wednesday Oct. 30, 2024**
- A public renewal hearing with the OEI team at the City-County Building will start at **6 p.m. on December 11, 2024. Any in-town Board Members who can attend are welcome to come and potentially speak.**

[MBL_CQ1Report_22-23.pdf](#)

[MBL_Renewal_Report_2024.docx](#)

IV. 5:30 PM: Academic Update

A. K-8 Updates

[Academic Board Presentation July 24, 2024.pptx](#)

B. High School Update

[HS Board Report 7_15_24 - James Hill.pptx](#)

V. 6:10 PM: Community Update

A. Partnerships & Tours

The Community Committee is working to schedule a meeting with school leadership as we increase our strategic partnerships based on the needs of both schools.

Current community partners that have visited include City Councilman Vop and The Under Secretary of the Department of Energy. Additionally, the attachment shows our current high school pathways and partnership statuses for those pathways.

Additional partnership increases include Phalen Leadership Academies, which have requested an MOU to purchase ten seats in our high school welding classes. To increase our community outreach, we will strategically work to fill extra seats in our pathways with students in need from around the city. We are also beginning to discuss the logistics of evening pathway courses for parents and community members and what MOUs might look like. This will help to increase our



income when our core building capacity can only reach a certain number. We have been collaborating with the Latino Welding Guild to determine the average costs for single welding classes to gauge our starting fee for this year. We are also getting legal support from our lawyers on the MOU and will run that by the Finance Committee and Kayla before finalizing. [Pathways & Partnerships.pdf](#)

VI. 6:25 PM: Public Comments

VII. 6:27 PM: Adjourn

Vote to Adjourn	
Sajan George	Motion
John Polk	Approve
Ali King	Second
Mike Cosack	Absent
Jenny Davis Poon	Approve
Bill Taft	Approve
Dr. Kurt Nelson	Approve
Kayla Moody-Grant	Approve

The motion to adjourn the meeting carries. Meeting adjourned at 6:28 PM.